



HIPAA & Cybersecurity for Dental Professionals: How to Avoid a Million Dollar Mistake

Introduction

- Maintain cyber insurance
- Learn how to recognize phishing emails
- Use paid-for email subscriptions; not free consumer email accounts to enable multifactor authentication and spam filters
- Use unique passwords
- Consider using a password manager such as 1Password
- Maintain software updates

Breach Notification Notes

- Engagement of an attorney
- Individual notice to those who are affected (outsourced to a professional company)
- If more than 500 affected, media notice
- Notice to the Secretary of HHS
- Communications with OCR's legal counsel
- Fulfillment of documentation request

HIPAA Security Risk Assessment and Improvements

- Engagement of an attorney
- Individual notice to those who are affected (outsourced to a professional company)
- If more than 500 affected, media notice
- Notice to the Secretary of HHS
- Communications with OCR's legal counsel
- Fulfillment of documentation request

Required HIPAA Security Policies

Privacy Policies

- Acceptance of the Definition of Protected Health Information
- Record Retention Policy (includes Retention, Decommissioning & Disposal)
- Education and Awareness / Training Policy
- Workforce Security (includes Clearance, Sanctions, Termination)
- Roles and Responsibilities Policy
- Notice of Privacy Practices for Protected Health Information
- Privacy Breach, Complaints & Violations Response Policy
- Notice of Privacy Practices for Protected Health Information
- Privacy Breach, Complaints & Violations Response Policy
- Request to Release PHI: Minimum Necessary Rule Policy
- Accounting of Disclosures of PHI and Related Documentation

Security Policies

- Email Policy
- Endpoint Protection Policy
- Access Control Policy
- Facility Access Control Policy
- HIPAA Risk Assessment Policy
- System Activity Review & Vulnerability Management
- Security Incident Response Plan & Breach Notification
- Contingency Plan
- Data Backup & Disaster Recovery Plan
- Business Associate Policy
- Acceptable Use Policy
- Personal Devices Policy
- Asset Management Policy (Procurement and Inventory)
- Transmission Security Policy
- Audit Controls Policy
- Network Management Policy
- Intrusion Prevention Policy
- Medical Device Security
- State Specific Policy
- Surveillance Camera Policy
- Artificial Intelligence Use Policy

Other Required HIPAA Policies

- Record Retention Rules and Record Disposal
 - Notice of Privacy Practices must be displayed in the office and available on the practice's website.
 - Right to Access meaning:
 - State rule (for example, Tennessee is 10 days to provide a copy of the record)
 - Federal is 30 days
 - Artificial Intelligence considerations
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HIPAA doesn't have to be overwhelming.

From complex policies to required risk assessments and employee training, we do the heavy lifting for you. Hire our team today and ensure your dental practice meets HIPAA requirements with confidence. Call (931) 232-7738 or visit modernpracticesolutions.com.